



## **Nursery Admissions Policy**

### **Introduction**

We apply the regulations on admission fairly and equally to all those who wish to attend this school. The School Standards and Framework Act 1998 introduced a new framework for school admissions as of September 2000. This was later revised in the Education Act of 2002. Our Nursery admissions policy conforms to the regulations that are set out in that Act and are further explained in the statutory School Admissions code of Practice and the statutory Appeals Code of Practice. These were revised in January 2003 and came into force in September 2004.

Long Lawford Primary school admits children in the Autumn Term after their third birthday. The school currently has 52 places each for 5 sessions per week, mornings or afternoons sessions.

### **How parents can apply for their child to be admitted to our Nursery**

You must apply directly to the school, using our application form, after your child's second birthday and before 31<sup>st</sup> October of the year prior to admission i.e. for admission to Nursery for September 2018 by 31<sup>st</sup> October 2017.

You are encouraged to select either morning or afternoon sessions when applying. However, we cannot guarantee to offer you your preference.

Your application will be considered using the criteria below. We will tell you whether or not a place can be offered on the third Friday in March. i.e. for Admissions for September 2017 – 17<sup>th</sup> March 2017.

Children are expected to attend every day and you may be asked to withdraw your child from the nursery school if you cannot ensure this.

Please note attending the Nursery does not automatically guarantee that you will be offered a place in the Primary school. Equally, if your child attends the nursery they do not have to automatically move on to attend this Primary school. Primary school places are offered in accordance with published admission criteria.

Please ensure that you apply for a place at a Primary school for the **Reception** class by the date specified by the Warwickshire County Council admissions department. Please note that proof of residency may be required.

### **Nursery Admissions Criteria**

1. First priority is given to children who will have an older brother or sister in the main school at the time of admission.
2. Children living in the priority areas up to a maximum overall of 52 children.
3. Any other children.
4. A proportion of places will be offered to children in consultation with relevant support agencies and deemed to be in need of admission as a matter of special priority.
5. Ensuring a balance of boys and girls in our nursery.

Individual priority within each category is given to children living nearest to the school by the shortest walking distance as calculated by the Local Authority Admissions Office.



### **Admission appeals**

If we do not offer a child a place at this school, this will be because to do so would prejudice the education of other children by allowing the number of children in the school to increase too much.

If parents wish to appeal against a decision to refuse entry, they can do so by contacting the school governors. Details of how to contact them can be found at the school office.

### **Monitoring and review**

This policy will be monitored by the governing body and reviewed every two years, or earlier in the light of any changed circumstances, either in our school or in the local area. The policy will always take due note of guidance provided by the local Admissions Forum.